



CHIEF'S OFFICE "GOLDENROD" DOCUMENT INFORMATION FORM



Complete and attach this form to all documents sent to the Chief of Police for signature.
Bureau Secretaries, email the document to: **PD-COP-OFFICE@LONGBEACH.GOV**
(Subject line of email should reference type and subject of document)
This form does not apply to projects generated by the Chief's Office.

INITIATED BY (CHECK ONE):

☐ ADMINISTRATION ☐ FINANCIAL ☐ INVESTIGATIONS ☒ PATROL ☐ SUPPORT ☐ COP

TYPE OF DOCUMENT AND SUBJECT:

☐ Council Letter (Checklist Attached) ☐ Memo ☐ Correspondence ☒ Other IBQ

SUBJECT: REPLACEMENT FIXED ALPR CAMERAS

SPECIAL INSTRUCTIONS:

Deadline, if any: Nov 6, 2014

- ☒ Return original to Bureau for mailing/processing
☐ COP Office will mail/process and return copy to Bureau
☐ COP Office forward to C.M. and return a copy and supporting document to Bureau

OTHER: _____

SUMMARY DESCRIPTION:

Need to replace three defective fixed ALPR cameras that were purchase has been approved by Cal Ema.

FISCAL IMPACT (cost, budgeted, funding source):

The quote of the three cameras will be \$24, 695.50 and will be funded using UASI maintenance by 2013 UASI Maintenance funds.

POTENTIAL CONTROVERSY:

NONE

In	Out	Action
10/22	10/27	TO FB for review
10/27		TO COV FOR SIGNATURE
10/29		TO JUDGE
	10/31	TO PATROL

ORIGINATING BUREAU APPROVALS:

Bureau Approval _____

Division Approval _____

Initiator/Author _____

FINANCIAL BUREAU APPROVAL:

If document involves any fiscal issues, the Financial Bureau must review prior to submission to Chief's Office:

Date Rec'd: 10/27/14 Approved by: _____

Rtn'd to Bureau: _____

PERSONNEL DIVISION APPROVAL:

If document involves any personnel issues, the Personnel Division must review prior to submission to Chief's Office:

Date Rec'd: _____ Approved by: _____

Rtn'd to Bureau: _____

TECHNOLOGY APPROVAL:

If document involves any technology issues, the Records Division and the Technology Services Department must review prior to submission to Chief's Office:

Date Rec'd: _____ Approved by: _____

Rtn'd to Bureau: _____

HOMELAND SECURITY APPROVAL:

If document involves any homeland security issues, the Support Bureau and the Disaster Preparedness Department must review prior to submission to Chief's Office:

Date Rec'd: _____ Approved by: _____

Rtn'd to Bureau: _____



CITY OF LONG BEACH
PURCHASING DIVISION
<http://clbnet/purchasing/guidelines.asp>
(562) 570-6200

INFORMAL BID QUOTE FORM

FORM USED FOR PURCHASES UP TO \$25,000

PURCHASE ORDER NUMBER: [REDACTED]
DEPT. CONTACT PERSON: Lieutenant Chris Morgan
CONTACT NUMBER: 562-570-5817

Department should select the vendor quoting the lowest price for the specified materials, supplies, equipment, or service. Department will enter a purchase order in the financial purchasing system to encumber funds in advance and complete the purchase by approved purchase order for the quoted price prior to placing order. If not selecting the lowest quote or cannot obtain a quotes, Department shall explain in EXCEPTION section.

DEPARTMENTS MUST ATTACH WRITTEN CONFIRMATION OF THE ACCEPTED OFFER (VIA FAX, EMAIL, OR MAIL) AND REASONS FOR NOT ACCEPTING THE LOWEST QUOTE.

Date of Quote(s): 7/15/14	Department Name: Police/Patrol	Index Code: TBD
Description of Goods/Services: Two P372 810nm 35/16mm fixed ALPR cameras One P382 850nm 50/25mm fixed ALPR camera		
Delivery Time, Performance, Warranty & Other Requirements: Net 30, one year warranty		
Additional Information: These cameras are to replace existing defective fixed ALPR cameras purchased with UASI 08 funds. <i>THESE WILL BE PURCHASED W/ UASI 13 FUNDS.</i>		

QUOTES RECEIVED

Method	BUSINESS NAME	NAME OF PERSON PROVIDING QUOTE	BUSINESS ADDRESS, PHONE, FAX, OR EMAIL	AMOUNT QUOTED	TAX ID NO. FOR SELECTED QUOTE
Online	3M	Greg Lary	glary@mmm.com	24,695.50	
Select One					
Select One					
Select One					
Select One					

	7/24/14		10/22/14
SIGNATURE OF REQUESTOR	DATE	SIGNATURE OF BUREAU MANAGER	DATE

EXCEPTION

Provide justification if any of the following is applicable: a) 3 quotes cannot be obtained b) lowest quote not selected c) sole/single provider d) other -purchase not made using informal bid process (Signature of Department Director required):
Sole provider- 3M is the sole provider for our proprietary ALPR system. These cameras are to replace defective equipment purchased with UASI 08 funds that are no longer under the manufacture's warranty.
COP APPROVAL NEEDED FOR SOLE SOURCE REQUEST OVER \$2,500.

	10-31-14
SIGNATURE OF DEPARTMENT DIRECTOR	DATE



3M Center, Bldg 225-4N-14
St. Paul, MN 55144-1000
P: 1-877-777-3571
F: 1-800-591-9293
E: MVSSALPR@3M.com

Quote Number	00000938	Created Date	7/15/2014
Quote Name	LBPD Spare Cameras	Date Expires	11/6/2014
Prepared By	Greg Lary	Contact Name	Chris Morgan
E-mail	glary@mmm.com	Phone	(562) 570-5043
		Email	chris.morgan@longbeach.gov
		Fax	(562) 570-7279
Bill To Name	Long Beach Police Department	Ship To Name	Long Beach Police Department
Bill To	400 W Broadway Ave Long Beach, California 90802-4401 United States	Ship To	California United States

Quantity	Product Code	Product	Product Description	Sales Price	Discount	Total Price	Shipping & Handling Calculation
2.00	75-0302-3121-3	Fixed Misc. Vendor Item - Billing Only	Item from a non-3M vendor required as an add-on for a Fixed ALPR system	USD 5,000.00		USD 10,000.00	USD 0.00
1.00	75-0302-3213-8	P382 850NM 50/25 4GB W/HOOD	(P382) 3M High Resolution ALPR Camera with dual lens camera assembly (IR and Color). Contains on-board illumination, integrated ALPR processor, 4GB compact flash storage, and OCR engine	USD 15,000.00	17.00%	USD 12,450.00	USD 75.00

Total Price	USD 22,450.00	✓
Tax	USD 2,020.50	✓
Shipping and Handling	USD 225.00	✓
Grand Total	USD 24,695.50	✓

Notes:

Sales tax @ 9%. Special one-time price for spare camera inventory. For 3M order entry - SPECIAL USE THIS SKU -

Headquartered in St. Paul, MN with a customer contact center in Austin, Texas and a manufacturing facility in Knoxville, TN

Providing products and services designed specifically for Law Enforcement, Security, Access Control, Parking, Tolling, and Intelligent Transportation markets.

3M Public Safety designs, manufactures, installs and supports every aspect of our ALPR products including cameras, processors, software and OCR engines.

Over 35,000 ALPR cameras deployed worldwide.

Payment term: Net 30 days and are subject to 3M Statement of Terms, Conditions, and Warranties of Sales



3M Center, Bldg 225-4N-14
St. Paul, MN 55144-1000
P: 1-877-777-3571
F: 1-800-591-9293
E: MVSSALPR@3M.com

P372 810nm 35/16mm, 4GB, 3M SKU #75-0302-1854-1

Headquartered in St. Paul, MN with a customer contact center in Austin, Texas and a manufacturing facility in Knoxville, TN

Providing products and services designed specifically for Law Enforcement, Security, Access Control, Parking, Tolling, and Intelligent Transportation markets.

3M Public Safety designs, manufactures, installs and supports every aspect of our ALPR products including cameras, processors, software and OCR engines.

Over 35,000 ALPR cameras deployed worldwide.

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ATTACHMENT TO PURCHASE ORDER NO.: [REDACTED]

ADDITIONAL REQUIREMENTS FROM FUNDING SOURCE

1. The above referenced Purchase Order is funded in whole or in part from grants awarded under the Federal Emergency Management Agency;

Grant Program: FY2013 Homeland Security Grant Program

CFDA No.: 2013-0110 Cal OES 10# 037-95052

Pursuant to said grants, the Awarded Vendor is required to comply with (and to incorporate into its agreements with any sub-contractors) the following provisions in the performance of the Purchase Order, as applicable.

2. ORDER OF PRECEDENCE - In the event of conflicts or discrepancies between these Federal grant funding provisions and any other Purchase Order document, the Federal grant provisions shall take precedence.
3. ACCESS TO VENDOR'S RECORDS - The Awarded Vendor shall provide the City, the Office of State and Local Government Coordination and Preparedness, the Comptroller General of the United States, or any of their authorized representatives, access to any books, documents, papers, and records of the Awarded vendor which are directly pertinent to the work performed under the Purchase Order for the purposes of making audit, examination, excerpts or transcriptions.
4. AMERICANS WITH DISABILITIES ACT- The Awarded Vendor hereby certifies that it will comply, as applicable, with the Americans with Disabilities Act of 1990 ("ADA"), 42 USC §§ 12101 et seq., and its implementing regulations, including Subtitle A, Title II of the ADA. The Awarded Vendor will provide, as applicable, reasonable accommodations to allow qualified individuals with disabilities to have access to and to participate in its programs, services and activities in accordance with the provisions of the ADA. The Awarded Vendor will not discriminate against persons with disabilities or against persons due to their relationship to or association with a person with a disability. Any Contract entered into by the Awarded Vendor (or any sub-contract thereof), relating to this Agreement, shall be subject to the provisions of this paragraph.
5. COMPLIANCE WITH CONTRACT WORK HOURS AND SAFETY STANDARDS ACT – The Awarded Vendor shall comply with the requirements of §§ 103 and 107 of the Contract Work Hours and Safety Standards Act (40 U.S.C §§ 327-330) as supplemented by Department of Labor regulations (29 CFR Part 5).
6. COMPLIANCE WITH COPELAND "ANTI-KICKBACK" ACT – The Awarded Vendor shall comply with the requirements of the Copeland "Anti-Kickback" Act (18 U.S.C. § 874) as supplemented in the Department of Labor regulations (29 CFR Part 3).
7. COMPLIANCE WITH DAVIS-BACON ACT – The Awarded Vendor shall comply with the requirements of the Davis-Bacon ACT (40 U.S.C. §§ 276 to 276-a7) as supplemented by Department of Labor regulations (29 CFR Part 5) where

applicable and shall provide the City with all applicable payroll records on a weekly basis.

8. **COPYRIGHT** - The Awarded Vendor acknowledges the existence of requirements and regulations of the awarding Federal agency relating to copyrights and right in data, including, but not limited to those set forth in 44 CFR Part 13.34 which states: "The Federal awarding agency reserves royalty-free, nonexclusive, and irrevocable license to reproduce, publish or otherwise use, and to authorize others to use, for Federal Government purposes: (a) The copyright in any work developed under a grant, subgrant, or Purchase Order under a grant or subgrant; and (b) Any rights of copyright to which a grantee, subgrantee or a Contractor purchases ownership with grant support." The Awarded Vendor shall comply with 25 CFR 85.34
9. **DEBARMENT and SUSPENSION** - In accordance with Executive Orders 12549 and 12689 concerning suspension and debarment, Purchase Orders must prohibit Contractors from awarding any subcontract to persons (individuals or organizations) listed as having an active exclusion of the Federal System for Awards Management Database (www.sam.gov).
10. **DRUG-FREE WORKPLACE** - The Awarded Vendor hereby certifies that it shall provide or shall continue to provide a drug-free workplace as required by the Drug-Free Workplace Act of 1988 (41 U.S.C. § 701), and implemented at 44 CFR Part 17.
11. **ENERGY EFFICIENCY** - The Awarded Vendor shall comply with all mandatory standards and policies relating to energy efficiency that are contained in the State of California's energy conservation plan issued in compliance with the Energy Policy and Conservation Act (Pub. L.94-163, 89 Stat. 871).
12. **ENVIRONMENTAL LEGISLATION** - The Awarded Vendor shall comply with all applicable standards, orders or requirements issued under § 306 of the Clean Air Act (42 U.S.C. 1857 (h)), § 508 of the Clean Water Act (33 U.S.C. 1368), Executive Order 11738, and Environmental Protection Agency regulations (40 CFR Part 15).
13. **MINORITY, WOMEN, AND OTHER BUSINESS ENTERPRISE OUTREACH** – In accordance with CalOES/Grantor directives, as applicable, firms who represent small business enterprises (SBEs), minority business enterprises (MBEs) and women business enterprises (WBEs) are encouraged to participate in competition for this opportunity. Any such enterprise shall include the appropriate SBE/MBE/WBE certification along with its proposal. The Awarded Vendor agrees that, to the extent Contractors or subcontractors are utilized, the Awarded Vendors shall use small, minority, women-owned, or disadvantaged business concerns and Contractors or subcontractors to the extent practicable and shall take the affirmative steps as set forth in 44 CFR §13.36(e).
14. **NATIONAL PRESERVATION ACTS** -The Awarded Vendor shall assist City (if necessary) in assuring compliance with § 106 of the National Historic Preservation Act of 1966 (16 U.S.C. § 470), Executive Order 11593 (identification and protection of historic properties), the Archeological and Historical Preservation Act of 1974 (16 U.S.C. § 469 a-1 et seq.), and the National Environmental Policy Act of 1969 (42 U.S.C. § 4321)

15. **NONDISCRIMINATION; EQUAL EMPLOYMENT OPPORTUNITY** - The Awarded Vendor hereby assures the City that in performing its obligations pursuant to the Purchase Order, it will comply with all applicable nondiscrimination requirements as set forth in 44 CFR Part 13.36. In addition, the Awarded Vendor shall comply with Executive Order 11246 of September 24, 1965, entitled "Equal Opportunity Employment," as amended by Executive Order 11375 of October 13, 1967, and as supplemented in Department of Labor regulations (41 CFR chapter 60), and where applicable to the nondiscrimination provisions of the Omnibus Crime Control and Safe Street Acts of 1968 (42 U.S.C. § 3789d), the Victims of Crimes Act (42 U.S.C. § 10604(e)), the Juvenile Justice and Delinquency Prevention Act (42 U.S.C. § 5672(b)), the Civil Rights Act of 1964 (42 U.S.C. § 2000d), the Rehabilitation Act of 1973 (29 U.S.C. § 794), the Americans with Disabilities Act of 1990 (42 U.S.C. §§ 12131-34), the Education Amendments of 1972 (20 U.S.C. §§ 1681, 1683, 1685-86), and the Age Discrimination Act of 1975 (42 U.S.C. §§ 6101-07), see Executive Order 13279 (equal protection of the laws for faith-based and community organizations). This provision must be incorporated by Awarded Vendor into any subcontract exceeding \$10,000.
16. **PATENT RIGHTS** - The Awarded Vendor acknowledges the existence of requirements and regulations of the awarding Federal agency relating to patent rights with respect to any discovery or invention which arises or is developed in the course or under this Purchase Order, including, but not limited to those regulations and requirements set forth in 44 CFR Part 13.36. Any discovery or invention that arises during the course of this Purchase Order shall be immediately reported to the Department's project management team. The awarding Federal agency shall determine how rights in the invention/discovery shall be allocated consistent with "Government Patent Policy" and 37 CFR Part 401.
17. **PAYMENTS, REPORTS, RECORDS, RETENTION AND ENFORCEMENT** - The Awarded Vendor acknowledges the requirements and regulations set forth in 44 CFR Parts 13.36 through 13.42 and 49 CFR Part 18 and agrees to cooperate with the City in order to allow the City to comply with said requirements. The Awarded Vendor shall retain all of its records relating to the project for a period of five (5) years after City makes final payment to the Awarded Vendor and all other pending matters are closed.
18. **PUBLICATIONS** - All publications created and/or published with funding under any Purchase Order arising from this RFP shall prominently contain the following statement: "This document was prepared under a grant from FEMA's Grant Programs Directorate, U.S. Department of Homeland Security. Points of view or opinions in this document are those of the author(s) and do not necessarily represent the official position or policies of FEMA's Grant Programs Directorate or the U.S. Department of Homeland Security."
19. **RIGHTS TO DATA** - The Grantor and the City shall have unlimited rights or copyright license to any data first produced or delivered under this Agreement. "Unlimited rights" means the right to use, disclose, reproduce, prepare derivative works, distribute copies to the public and perform and display publicly, or permit others to do so; as required by 48 CFR 27.401. Where the data are not first

produces under this Purchase Order or are published copyrighted data with the notice of 17 U.S.C § 401 or 402, the Grantor acquires the data under copyright license as set forth in 48 CFR 27.404(f)(2) instead of unlimited rights (4 CFR 27.404(a)).

20. RIGHTS TO USE INVENTIONS – City and all grantors and/or awarding Federal Agency shall have an unencumbered right, and a non-exclusive, irrevocable, royalty –free license, to use, manufacture, improve upon and all others to do so for all governmental purposes, any Invention developed under the Purchase Order.

Awarded Vendor's Signature,

if an individual:

By: _____

Awarded Vendor's Name,

if a corporation:

By: _____

President

By: _____

Secretary

Awarded Vendor's Name,

if a partnership:

By: _____

General Partner

Awarded Vendor's Name,

if a limited liability company:

By: _____

Manager or Member

SENT for SIGNATURES



October 7, 2014

Alisa Finsten
Office of Mayor Eric Garcetti
200 North Spring Street, M175
Los Angeles, CA 90012

SUBJECT: APPROVAL OF EHP/NEPA SUBMITTAL
FY 2013 Homeland Security Grant Program (HSGP)
Grant #2013-0110 Cal OES ID #037-95050

Dear Ms. Finsten:

The California Governor's Office of Emergency Services (Cal OES) and the U.S. Department of Homeland Security/FEMA have received, reviewed, and approved your EHP/NEPA request for the following:

Security Systems Maintenance and Sustainment Program: AEL # 04MD-01-VCAM, 13LJE-00-SURV, 21GN-00-INST, \$258,904.

- PTZ Camera # 1 - Pine Ave. & Shoreline Dr., 33.7630635, -118.1926958
- PTZ Camera # 2 - Pine Ave. & Shoreline Dr., 33.7630635, -118.1926958
- PTZ Camera # 3 - Shoreline Dr. & Shoreline Village Dr., 33.7619268, -118.1893395
- PTZ Camera # 4 - Shoreline Dr. & Shoreline Village Dr., 33.7619268, -118.1893395
- PTZ Camera # 5 - 1 Pine Ave., 33.767922, -118.192709
- PTZ Camera # 6 - 1 Pine Ave., 33.767922, -118.192709
- PTZ Camera # 7 - 100 Pine Ave., 33.767928, -118.192404
- PTZ Camera # 8 - 100 Pine Ave., 33.767928, -118.192404
- PTZ Camera # 9 - 200 Pine Ave., 33.769563, -118.192120
- PTZ Camera # 10 - 200 Pine Ave., 33.769563, -118.192120
- PTZ Camera # 11 - 300 Pine Ave., 33.770531, -118.192380
- PTZ Camera # 12 - 300 Pine Ave., 33.770531, -118.192380
- PTZ Camera # 13 - 400 Pine Ave., 33.7717156, -118.192381
- PTZ Camera # 14 - 400 Pine Ave., 33.7717156, -118.192381
- PTZ Camera # 15 - 500 Pine Ave., 33.7731472, -118.192190

3650 SCHRIEVER AVENUE, MATHER, CA 95655
HOMELAND SECURITY & PROPIB DIVISION
(916) 845-8510 TELEPHONE (916) 636-3780 FAX

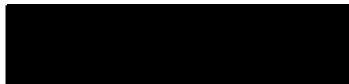
Page 2
Alisa Finsten
October 7, 2014

- PTZ Camera # 16 – 500 Pine Ave., 33.7731472, -118.192190
- PTZ Camera # 17 – 600 Pine Ave., 33.774459, -118.191984
- ALPR Camera #1 – Shoreline Drive N. of Broadway, 33.770709, -118.204109
- ALPR Camera #2 – South St and Paramount, 33.860173, -118.159853
- ALPR Camera # 3 – Donald Douglas Drive and Lakewood Blvd., 33.817278, -118.13923

For further assistance, please contact your Cal OES Program Representative, Justin Duke, in Grants Management at Justin.Duke@CalOES.ca.gov.

Thank you for your work in protecting California. We look forward to your continued collaboration towards our homeland security strategy and appreciate your cooperation and support.

Sincerely,



URSULA HARELSON
Supervisor, Homeland Security Grants Unit