

SAN DIEGO UNIFIED PORT DISTRICT

Internal Budget Transfer Request Form

Is the Transfer Subject to BPC Policy No. 090, Transfer Between or Within Appropriated Items? Yes ____ No X

Does the Transfer require Board Approval? Yes ____ No ____ If Yes, Resolution No. ____ and copy of agenda sheet.

Does the Transfer require CEO/Executive Director Approval? Yes X No ____

Sending Department:	124-Bus Info and Tech Svcs
Director Signature:	Date:
Executive Vice President Signature:	Date:
Fiscal Year:	FY 18

Budget Impact:	None; transfer of existing funds only
Reason for Budget Transfer:	Replace existing Automated Vehicle License Plate Reader (ALPR) system due to end-of-life; expand ALPR system to include ingress/egress to Shelter Island. Requested budget covers all hardware, software and installation costs. Harbor Police Department will reestablish consistent ALPR use in patrol and will benefit from Shelter Island expansion. Recurring cost for system access is \$5,250 per year in years 2 through 5; HPD will request NPE in future budgets.

Finance Director Approval:	Date:
CFO Approval:	Date:
Executive Director Approval:	Date:
Port Auditor:	Date:

Please complete cost center information below.

Sending Cost Center or Project Information

Line	Cost Center Number	Project #	Description	Account Number	Period (1-12)	Fiscal Year	Appropriated Item	Amount
1	176	TP-0068	Security Grant Matching			FY18	TMP	88,200
2								
3								
4								
5								
6								
7								
8								

Total Budget Transferred Out: \$ 88,200

Please complete cost center information below.

Receiving Cost Center or Project Information

Line	Cost Center Number	Project #	Description	Account Number	Period (1-12)	Fiscal Year	Appropriated Item	Amount
1		TP-0084	ALPR Replacement and Expansion			FY18	TSP	88,200
2								
3								
4								
5								

Total Budget Transferred In: \$ 88,200

SAP Input By:
Date: